

INVITATION FOR BID (IFB)

ADMINISTRATIVE OFFICE RENOVATIONS
Housing Authority of the City of McDonough, Georgia
Bid No: CFP182192021-101

Sealed Bids will be received by the HOUSING AUTHORITY OF THE CITY OF MCDONOUGH, GEORGIA at the Housing Authority's main office located at 345 Simpson Street, McDonough, Georgia 30253 until **2:00 p.m.** (EDT) on **October 12, 2021** for the above referenced project. At that time and place, all proposals will be publicly opened and read aloud. Bids received after 2:00 p.m. will not be considered. The work to be performed consists of the furnishing of all materials, labor, equipment, and services for the completion of **ADMINISTRATIVE OFFICE RENOVATIONS LOCATED AT 345 SIMPSON STREET IN MCDONOUGH, GEORGIA 30253**. A COPY of the Bid Documents is on file and available for review only at the Housing Authority Office located at **345 Simpson Street, McDonough, Georgia 30253**. Qualified Prime Contractors, Subcontractors, and Material Suppliers are to purchase OFFICIAL bid documents from the Housing Authority's Architect; **CDH Partners, Inc.**, at a cost of **\$100.00 per set (NON-REFUNDABLE)**. Bid Documents are also available electronically at no charge. Each request for OFFICIAL bid packages must indicate that the request is for a prime contractor, subcontractor, or material supplier. OFFICIAL bid documents may be purchased with a certified check, cashier's check, money order, or business check **made payable to CDH Architecture, 3330 Cumberland BLVD, SE, Suite 100, Atlanta, Georgia 30339 (770-423-0016)**. The Program Administrator and Architect will conduct a **Pre-Bid Conference** on **September 28, 2021**. All interested Bidders are to meet at the Housing Authority's main office located at the address stated above at **10:30 a.m. (EDT)**. This conference will allow bidders the opportunity to familiarize themselves with the project and required work. All interested bidders are strongly encouraged to attend this pre-bid conference. **Failure to attend the pre-bid conference will not relieve the bidder of any responsibility for knowledge gained for those bidders that attend the pre-bid conference.** A Bid Guarantee in the amount of 5% of the total base bid must accompany each bid. The bid guarantee shall be a Bid Bond secured by a surety company authorized to do business in the State of Georgia and listed in the latest Department of Treasury Circular 570 published in the Federal Register; a certified check, or bank draft. All Bid Guarantees must be made payable to the McDonough Housing Authority. Business and personal checks cannot be accepted as a bid guarantee. The successful bidder will be required to furnish and pay for satisfactory Performance and Payment bonding for 100% of the contract price. A Non-Collusive Affidavit must be supplied with each OFFICIAL proposal. The Housing Authority reserves the right to waive any irregularities and to reject any or all proposals. Failure to submit a proposal properly may result in rejection of the proposal. The successful bidder will be required to furnish certificates of insurance in accordance with the General Conditions of the proposal documents. No bids may be withdrawn for a period of (60) sixty days subsequent to the opening of proposals without the consent of the Housing Authority. Attention is called to the fact that salaries not less than the Davis-Bacon wage rates as published by the U.S. Department of Labor and as set forth in the Proposal Documents must be paid on this Project. All contractors shall be required to comply with the equal employment requirements of the Federal Government. Small businesses and minority firms are urged to submit bids. Certification as a Minority-Business Enterprise [or number of partners, shareholders, employees who are members of minority classification or are women] should be included in the proposal in accordance with the General Conditions, form HUD 5370. In accordance with Section 3 of the U. S. Department of Housing and Urban Development Act of 1968, the Housing Authority requires all construction contractors, to the greatest extent feasible, to provide training, contracting, and employment opportunities to low-income residents residing in Housing Authority communities. Proposals shall be made on unaltered OFFICIAL proposal forms that are incorporated within the sealed proposal documents. When bidder is a corporation, proposals shall be signed with the legal name of the corporation followed by the name of the state of incorporation and the legal signature of an officer authorized to bind the corporation to a contract. Each proposer shall include THE SIGNED ORIGINAL BID AND [3] COPIES of that proposal. The Contractors submitting bids or being considered for this work shall be licensed "as applicable." Failure to be so licensed where applicable shall disqualify the proposal. **All inquiries regarding this procurement and proposal procedures for this project are to be submitted to Michael Brown Associates, (770) 805-8870 Program Administrator, for the McDonough Housing Authority. All inquiries regarding the technical specifications and design drawings for this project are to be submitted to CDH Partners Inc., 3330 Cumberland Blvd, Suite 100, Atlanta, Georgia 30339 (770-423-0016), Architect, for the McDonough Housing Authority.**